

**RESIDENTIAL CARE FACILITY FOR THE ELDERLY  
PRE-LICENSING SELF-CERTIFICATION**

**Facility Name:**  
**Facility Address:**  
**Facility Number:**  
**Analyst:**

The Pre-Licensing visit will be scheduled after all items on this form are certified to be complete and this form is received at the licensing office.

The applicant's signature at the end of this form indicates each item has been reviewed and the facility is in compliance with applicable licensing regulations. Please check each box to assure completion of each item.

**MEDICATIONS**

There is a locked centralized storage area for resident medications. (87465)

**PHYSICAL PLANT**

Facility is clean and in good repair. (87303)

Facility temperature is between 68 degrees and 85 degrees. (87303)

All window screens are clean and in good repair. (87303)

There is appropriate lighting in the facility and in each room. (87303)

For facilities of 16 or more capacity and facilities having separate floors or buildings, signal systems are in place. (87303)

Protective devices are in use such as nonslip material on rugs. (87307)

Indoor and outdoor passageways and stairways are free of obstruction. (87307)

Stairways, inclines, ramps, open porches, and areas of potential hazard accessible to residents are well-lit and equipped with sturdy hand railings. (87307)

Bodies of water are inaccessible to residents with physical or mental disabilities through the use of fencing, covering or other means. (87307)

Physical plant is consistent with the submitted facility sketch/floor plan. (87208)

For facilities of 16 or more capacity, there is a private office for the administrator, a reception area, and bathroom for visitors. (87308)

Disinfectants, cleaning solutions, poisons, firearms, and other items which could pose a danger are inaccessible. (87309)

There is locked storage for poisons, firearms, and other dangerous weapons. In lieu of locked storage, trigger locks or removable firing pins may be used. There is separate locked storage for ammunition. (87309)

Fire alarms and smoke alarms operate properly. HSC 1548

Carbon monoxide detectors operate properly. HSC 1569.311

### **BEDROOMS**

Resident bedrooms are large enough to allow for easy passage between and comfortable usage of beds and other required items of furniture, and any resident assistive devices such as wheelchairs or walkers. (87307)

There is a bed for each resident equipped with good springs, clean and comfortable mattress, pillow(s), and bedding. Mattresses and pillows are flame retardant. (87307)

There is a chair, nightstand, chest of drawers, and lamp or sufficient lighting for each resident. (87307)

There is at least eight (8) cubic feet of drawer space for each resident. (87307)

If applicable, resident bedrooms with security bars on windows/doors have at least one window/door in the bedroom with an approved safety release to allow emergency evacuation. HSC 1569.6991

### **BATHROOMS**

Bathroom floors are clean, sanitary, and odorless. (87303)

The hot water temperature is between 105-120 degrees Fahrenheit. (87303)

All bathtubs, showers, and toilets have grab bars. (87303)

All bathtubs and showers have non-skid mats or strips. (87303)

All bathtubs, showers, toilets, and sinks operate properly. (87303)

There is at least one (1) toilet and sink for each six (6) persons, which includes residents, family and personnel. (87307)

There is at least one (1) bathtub or shower for each ten (10) persons, which includes residents, family and live-in personnel. (87307)

Nightlights are present in hallways outside non-private bathrooms. (87307)

## **SUPPLIES**

- [ ] There is a sufficient supply of hygiene items such as soap and toilet paper. (87307)**
- [ ] There is a sufficient supply of clean linen, including blankets, bedspreads, top sheets, bottom sheets, pillow cases, mattress pads, bath towels, hand towels, and wash cloths, to permit changing weekly or more often as needed. (87307)**

## **FOOD SERVICE**

- [ ] Kitchen and dining room floors are clean, sanitary, and odorless. (87303)**
- [ ] Trash cans have tight fitting covers. (87303)**
- [ ] Kitchen areas are clean and free of litter, rodents, vermin and insects. (87555)**
- [ ] Food preparation areas have operating ventilation systems. (87555)**
- [ ] There are no pesticides, poisons, or other toxic substances stored in any food storage or preparation area or with utensils. (87555)**
- [ ] Cleaning supplies are kept in areas separate from food supplies. (87555)**
- [ ] Freezer is 0 degrees Fahrenheit. (87555)**
- [ ] Refrigerator is 40 degrees Fahrenheit. (87555)**
- [ ] A seven (7) day supply of non-perishable food is present. (87555)**
- [ ] There are sufficient amounts of tableware, tables, dishes, and utensils. (87555)**
- [ ] There are sufficient amounts of equipment for the storage, preparation, and service of food. (87555)**
- [ ] All equipment, fixed or mobile, and dishes, are clean and in good repair with no breaks, open seams, cracks or chips. (87555)**
- [ ] There is at least one (1) dining room or dining area convenient to the kitchen. (87555)**

## **RECORDS**

- [ ] There is confidential storage of personnel records at the facility. (87412)**
- [ ] There is confidential storage of resident records at the facility. (87506)**

## **ADMINISTRATION**

- [ ] Emergency exiting plans and telephone numbers are posted. (87212)**
- [ ] Facility Theft and Loss Program is posted. (87218)**

The Licensing Complaint Poster is posted. HSC 1569.33(h)(2)

Resident Personal Rights are posted. Posting Title 22, Section 87468 and Health and Safety Code, Section 1569.269 meets this requirement. HSC 1569.267

Resident Council Rights are posted. Posting a copy of the Rights of Resident Councils PUB 747 meets this requirement. HSC 1569.157

### **ACTIVITIES**

There are activity supplies and equipment, including access to daily newspapers, current magazines, and a variety of reading materials. (87219)

There is an outdoor activity area equipped for outdoor use. (87219)

There is a comfortable and appropriately furnished area such as a living room for residents to entertain friends and relatives. (87219)

### **MISCELLANEOUS**

There is a first aid kit, including sterile dressings, bandages, thermometer, scissors, tweezers, and a current first aid manual. (87465)

There are laundry supplies and equipment, including at least one machine in good repair. There is a space for clean linen storage and a separate space for soiled linen. (87307)

For facilities of 16 or more capacity, there is a designated laundry space. (87307)

There is an operating telephone available to residents. (87311)

Emergency lighting supplies e.g., flashlights, batteries are present. (87303)

Vehicles used to transport residents are in safe operating condition. (87312)

### **DEMENTIA CARE**

Swimming pools and other bodies of water are fenced. (87705)

Ranges, heaters, wood stoves, inserts, and other heating devices are inaccessible. (87705)

Knives, matches, firearms, tools and other items that could constitute a danger are inaccessible. (87705)

Over the counter medications, nutritional supplements or vitamins, alcohol, and cigarettes are inaccessible. (87705)

Toxic substances such as certain plants, gardening supplies, cleaning supplies, and disinfectants are inaccessible. (87705)

Outdoor activity space is completely enclosed by a fence with self-closing latches and gates, or walls. (87705)

Auditory devices are in place to monitor exits, if exiting presents a hazard to any resident. (87705)

I certify that all items checked off are complete and my facility is in compliance with all applicable licensing regulations. I understand if my physical plant is not approved at the time of my pre-licensing inspection, the approval of my license will be delayed.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date