



Level 4 Program Design

In order to admit consumers of the Regional Center to your facility you must first become a vendor of one of [21](#) Regional Centers throughout California. The vendor application consists of a few simple forms and a Program Design appropriate to the level of services you want to provide. Program Designs are a narrative description of the program and services you will offer, along with various attachments. Program Designs are not the same as a licensing Part B document or Plan Of Operation.

The completion of a *Level 4 Program Design* will take most people many weeks, even months, of tedious work. Once completed you will have no way of knowing what problems may be present in your work; problems that can delay the approval of your application and the granting of vendorization.

Based on your answers to a simple questionnaire, RA Mears Consulting can complete your *Level 4 Program Design* to meet Title 17 and Regional Center requirements, including a program narrative, description of consumer services, activities and resources that are specific to your area, a description of instructional methods and assessment procedures, a sample staff schedule, House Rules and Grievance Procedure, Individual Service Plans (ISPs) and data collection formats, Quarterly or Semi-Annual Report, etc.

All Level 4 facilities must find and contract with a behavior or nurse consultant. We can advise you in this process, including guiding you to obtain the documentation your consultant will need to provide to the Regional Center.

Price: \$795

See the [list](#) of Regional Centers we write Program Designs for.

Download our questionnaire to get started → [Program Design Questionnaire](#)

Note: See our [Products & Services Price List](#) and [Policies](#) for full details. You are accountable for knowing the contents of your *Level 4 Program Design* and for providing the services therein. To this end, RA Mears Consulting will provide an overview of any documentation provided to you, as needed.

Level 4 Program Designs require a \$275 down payment to begin, with the balance due when the job is complete and ready for delivery.

You will receive a one-time 10% discount on your *Level 4 Program Design* if RA Mears Consulting prepared either a *Basic Part B Application* or *Prime Part B Application* for you. You will receive a one-time 20% discount on your *Level 4 Program Design* if RA Mears Consulting prepared any bundled Part A and Part B license application for you.

Level 4 Program Designs will be completed and sent by email or regular mail, as agreed on.

All *Level 4 Program Designs* delivered electronically will be in non-modifiable PDF format and *will not* be provided in a modifiable format (e.g., DOC, TXT). RA Mears Consulting will make any revisions to *our work*

required by the Regional Center for *initial* vendorization without additional charge to you.

We cannot review any portion of a *Level 4 Program Design* that you have prepared yourself. The document is too long and complex, usually taking Regional Center personnel weeks or months to review. It is more efficient for us to prepare a *Level 4 Program Design* using our own templates.