



## Level 4 Program Design

To admit consumers of the Regional Center to your facility you must first become a vendor of one of [21](#) Regional Centers throughout California. The vendor application consists of a few simple forms and a Program Design appropriate to the level of services you want to provide. Program Designs are a narrative description of the program and services you will offer, along with various attachments. *Program Designs are not the same as a licensing Part B document or Plan of Operation.*

The completion of a *Level 4 Program Design* will take most people many weeks, even months, of tedious work. Once completed you will have no way of knowing what problems may be present in your work; problems that can delay the approval of your application and the granting of vendorization.

Based on your answers to a simple questionnaire, RA Mears Consulting can complete your *Level 4 Program Design* to meet Title 17 and Regional Center requirements, including a program narrative, description of consumer services, activities and resources that are specific to your area, a description of instructional methods and assessment procedures, a sample staff schedule, House Rules and Grievance Procedure. The following items are usually provided by your consultant: Sample Individual Service Plans (ISPs) and data collection formats, Quarterly or Semi-Annual Report, and Initial Behavior Assessment.

Price: \$1,200\*

**\* Prices for Regional Center of the East Bay (RCEB) and Golden Gate Regional Center (GGRC) are \$1,500, regardless of level.**

See the [list](#) of Regional Centers we write Program Designs for.

Download our questionnaire to get started ➔ [Program Design Questionnaire](#)

*Level 4 Program Designs* require a down payment of half the total price to begin, with the remaining half due when the document is complete and ready for delivery.

<i>Program Design Level</i>	<i>Down Payment</i>	<i>Balance Payment</i>
4	\$600	\$600
<b>RCEB/GGRC any level</b>	\$750	\$750

You may call (619) 249-8671 *cell* or (619) 460-1143 *office* to make your down payment by credit card over the phone. Either Robert or Don can help.

If you prefer, you can send payment by mail using the details on our [Contact](#) page.

**Note:** See our [Products & Services Price List](#) and [Policies](#) for full details. You are accountable for knowing the contents of your *Level 4 Program Design* and for providing the services therein. To this end, RA Mears Consulting can provide an overview of any documentation provided to you, as needed.

We cannot review any portion of a *Level 4 Program Design* that you have prepared yourself. The document is too long and complex, usually taking regional center personnel weeks or months to review. It is more efficient for us to prepare a *Level 4 Program Design* using our own templates.

*Level 4 Program Designs* will be completed and sent by email or regular mail, as agreed on. All *Level 4 Program Designs* delivered electronically will be in non-modifiable PDF format and *will not* be provided in a modifiable format (e.g., DOC, TXT). A mailed *Level 4 Program Design* will require a \$25 processing fee.

Our *Level 4 Program Designs* are guaranteed. RA Mears Consulting will make any revisions to *our work* required by the regional center for *initial* licensure without additional charge to you.