



Request For Proposals (RFP) Application

Just as it sounds, this process occurs when a Regional Center announces that it is requesting proposals to meet an identified consumer need. In the announcement, the Regional Center explains the type of resource or service that is needed, the specific population to be served, and the start-up and/or ongoing funding that is available to the applicant that is chosen. Any person or business entity that meets the eligibility criteria set forth in the *Request For Proposals* can submit a one.

Regional Centers, through contracts with the California Department of Developmental Services, will issue a *Request For Proposals* when there is funding available to develop and support a resource that will clearly benefit consumers. Examples include small Community Care Facilities for consumers moving out of state hospitals, and day and residential programs for those that have a criminal record.

The RFP process is very competitive. Applicants must submit proposals that strictly follow a defined format and must meet the RFP deadlines. The proposals are then reviewed by a Regional Center selection committee using a subjective scoring process that ranks them in comparison to the other proposals that were submitted. Applicants that are well matched with the RFP in terms of background, education, and experience will have the best chance of being chosen.

RA Mears Consulting can prepare a competitive *Request For Proposals* application for you. It is our philosophy that your application cannot simply be a canned template that is modified with your personal details. We prepare *Request For Proposals* applications through a dynamic process that involves multiple interviews, follow-up meetings, and the developments of initial drafts that are edited and fine tuned before they are ready to submit. For this reason, we will not consider writing a *Request For Proposals* application with less than three (3) weeks until the deadline, and we prefer at least four (4).

Price: Please contact our office and provide us with the RFP guidelines for a quote.

Note: See our [Products & Services Price List](#) and [Policies](#) for full details. You are accountable for knowing the contents of your *Request For Proposals* application and for providing the services therein. To this end, RA Mears Consulting can provide an overview of any documentation provided to you, as needed.

Request For Proposal applications will be sent by email, or regular mail, as agreed on. *Request For Proposal* applications delivered electronically will be in non-modifiable PDF format and *will not* be provided in a modifiable format (e.g., DOC, TXT), however, we are willing to make changes to meet your needs. Please contact us to discuss your specific requirements. RA Mears Consulting will make any revisions to *our work* required by the Regional Center for *initial* approval without additional charge to you.