RAMears CONSULTING

Component II Interviews

Towards the end of the licensing process you will be scheduled for a Component II interview. All licensees must attend. The interview is typically conducted by the Analyst in Sacramento that has been reviewing your application and you will be asked to choose one of three interview types:

- In person at the Centralized Applications Unit in Sacramento.
- At your local licensing office where you will be set-up in a conference room to receive a call from the Analyst in Sacramento.
- By video call in your home.

The interview typically lasts 30 minutes.

During the interview you'll be asked questions pertaining to your application and program. The following, and more, may be discussed:

- Section A of the application. The LPA will go over the forms with you and ensure they are completed properly, as needed.
- Facility operation: License type, client/resident populations, and program.
- The Licensee/Administrator's background and reason/desire to open a facility.
- Admission Policies.
- Facility organization, including administrative and staff responsibilities.
- Section B of the application. The program description, admission policies
- Restricted and prohibited health conditions.
- Administrator qualifications and educational requirements.
- Financial verification, including the information acquired from banking institutions.
- Staff requirements, training, and documentation.
- Client medical/dental appointments and how the facility will accommodate such appointments.
- Medication procedures and storage.
- Reporting incidents and client abuse.
- Pre-Licensing Readiness.

You should have your Component I Orientation certificate, a valid photo ID, and a current and complete copy of the sections of Title 22 relevant to your facility type available for the interview. If you pass the Component II interview, you will proceed to the next step of a Component III facility inspection.

We recommend you begin reading your application as soon as you submit it and that you spend as much time as possible studying the materials in the days prior to your interview.

Note: See our *Policies* for full details.

THIS SUMMARY IS PROVIDED AS A MATTER OF INFORMATION AND EDUCATION ONLY. IT IS NOT INTENDED TO PROVIDE LEGAL ADVICE, LEGAL CONSULTATION, NOR INFORMATION TO ADDRESS SPECIFIC MATTERS YOU MAY CURRENTLY BE ADDRESSING. DO NOT TAKE ACTION IN SPECIFIC CASES WITHOUT FULL KNOWLEDGE OF THE FACTS.